



Minnesota WorkForce Center—Duluth Workshops

Minnesota WorkForce
Center—Duluth
320 West 2nd Street—Suite 205
Duluth MN 55802
218.723.4730

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| <p align="center"><u>Creative Job Search</u></p> <p>This all-day workshop will give you the tools you need in order to get your next job! Form a strong and positive foundation for your job search by attending this workshop. Once you've identified your skills you will be ready to write an effective resume and you'll be able to sell yourself in an interview. Learn how and why networking is so important!</p> <p>Registration is required.</p> | <p align="center"><u>Job Club</u></p> <p>Maximize your job search efforts by learning how to set yourself apart from your competition. Opportunity to discuss your results, what might be holding up your job search success, and to set goals to help with motivation. Topics include how to tailor your resume, how to use social media for job search, who to network with and more!</p> <p>Registration is NOT required.</p> | <p align="center"><u>Resume and Mock Interviewing</u></p> <p>This NEW workshop is designed as a resume critique and mock interview session. Bring your printed resume for review and come dressed and ready to run through typical interview questions with our staff. The better prepared you are, the better the real interview will be! Mandatory Pre-requisite Creative Job Search.</p> <p>Registration is required.</p> | <p align="center"><u>VRS Orientation</u></p> <p>This orientation is through the Minnesota Vocational Rehabilitation Services (VRS). VRS is a program for people with significant disabilities who want to get or keep a job.</p> <p align="center">*** Please arrive 10 minutes early for this orientation ***</p> |
| <p align="center"><u>Simply Good Eating</u></p> <p>...a simple alternative....University of Minnesota Extension offers Nutrition Education Programs to teach families the information and skills to maintain healthy diets. Topics such as the importance of eating breakfast, eating balanced meals and stretching food dollars, making meals with whatever food is on hand, showing you how to plan and prepare meals on a limited budget in a fun, food environment!</p> | <p align="center"><u>Make MinnesotaWorks Work For You!</u></p> <p>Receive help navigating around MinnesotaWorks and how to make it work for you! Find out how best to look for jobs and to post a resume/s on the State's best job posting site. It's suggested you bring your resume on a flash drive, but it is not required.</p> <p>Registration is required.</p> | <p align="center"><u>WorkForce Center Orientation</u></p> <p>Come learn what your WorkForce Center can do for you! Learn about the various agencies which are housed in the WorkForce Center, the workshops available to you, and how the Resource Area can help you with your job search. Don't miss out on all the resources available to you—come find out how we can help you!</p> | <p align="center"><u>Want to Start a Business?</u></p> <p>The UMD Center for Economic Development (CED) staff can assist with answering questions about entrepreneurship. In other words, do you have what it takes to run your own business?</p> <p>Find out if you are ready for this kind of change and if you know just what it means to run your own business.</p> <p>This session starts promptly at 2:00.</p> |
| <p align="center"><u>Special Guests</u></p> <p align="center"><u>League of Women Voters</u></p> <p>Learn about the election and voting process. Get information on researching candidates and online resources. Complete an actual voter registration form to become a registered voter.</p> <p align="center"><u>Securitas</u></p> <p>Come by and meet the Hiring Manager for Securitas Duluth and learn about possible opportunities working in Security.</p> | <p align="center"><u>Beginning Computer</u></p> <p>Hands-on training for people with little or NO computer skills. Learn basic computer fundamentals and how to navigate around the computer. This is a series of four classes starting at the Beginning of each month with four labs to follow. The classes and labs should follow in sequence.</p> <p>Registration is required.</p> | <p align="center"><u>Budget Basics-Spending Smarter</u></p> <p>Brought to us by the University of Minnesota Extension, this workshop will help you learn to use your money and other resources more effectively. Topics include basic budgeting, credit reports, money tracking, making choices and setting goals.</p> <p>Registration is NOT required.</p> | <p align="center"><u>New Leaf Workshop</u></p> <p>This workshop is for Former Offenders or anyone with a criminal background (including misdemeanors). We'll cover specific issues related to the job search process when you have a record. You will learn how to overcome barriers, avoid self-sabotage and the application trap, answer offense related interview questions and learn the tools to write an effective resume. Registration is required.</p> |