

IRR WAGE SUBSIDY PROGRAM EXTENSION MODIFICATION REQUEST FORM

For employers who either:

- ✓ Have already exhausted their reimbursement period; or
- ✓ Are currently receiving reimbursement under an application approved prior to July 1, 2010
(Employers who have not yet hired or identified individuals under the program need to complete a new application)

In order to qualify for an extension of the wage subsidy program, you must first meet the following criteria:

- NO employees on lay-off status over the last 12 months
- Previous wage subsidy employees must have been retained on full-time basis since the end of an expired reimbursement period
- Be willing to submit invoices and payroll documentation on at least a monthly basis
- Be able to submit payroll documentation from the end of the expired reimbursement period for each employee to date

Please indicate below the names of previous or current wage subsidy employees for whom you are requesting an extension for an additional 26 weeks or \$5,000 (whichever occurs first).

Employee Name	Employment Start Date	Wage Subsidy End Date**	Currently working? (circle one)	Has always been full-time? (circle one)
			Y / N	Y / N
			Y / N	Y / N
			Y / N	Y / N
			Y / N	Y / N
			Y / N	Y / N

***Only applicable to wage subsidy agreements that have ended after the initial reimbursement of \$5,000 or 6 months.*

Reimbursement for any one employee shall not exceed a total of \$10,000 or 52 weeks, whichever occurs first.

PLEASE NOTE: The individual signing this form must have authority to enter into contracts on behalf of the applying company.

As an authorized representative of the company listed above, I hereby certify that the information provided within this extension request form is true and accurate. I am aware that any false information or intended omissions may subject me to civil or criminal penalties for filing of false public records and/or forfeiture of any reimbursement or payment approved through this program.

Signature:	Title:
Email:	
Print Name:	Date: